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| **Application to the European Regional Development Fund project** |

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| **Applicant** |

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| Project title: |  |
| Project applicant:  |  |
| Taxpayer registration code: |  |
| Classification of the project applicant: |  |
| Type of the project applicant *(according to Annex 1 of the Regulation 651/2014[[1]](#footnote-1)*): |  |
| State budget financed institution |  |
| Project applicant classification according to General Classification of Economic Activity NACE: | NACE code | Title of economic activity |
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| Main area of Research and Innovation Strategy for Smart Specialization (RIS3) |  |
| Additional Main area of Research and Innovation Strategy for Smart Specialization (RIS3) |  |

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| **PROJECT DESCRIPTION** |

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| **Summary (**information about main activities, costs, duration, which will be published on website esfondi.lv): |
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| **Objective of the project**: |
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| **Place of implementation of the project** |
| **Address of implementation of the project**  |  |
| Whole Latvia |  |
| City or municipality  |  |
| Town or parish  |  |
| Street |  |
| No. |  |
| Postal code |  |
| Cadastral number |  |
| Cadastral designation |  |
| Description of implementation place |  |

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| **Description of the target group** |
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| **PROJECT IMPLEMENTATION AND MANAGEMENT** |

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| **Administrative capacity** |
| Job title |  |
| Type of personnel (administrative/implementation) |  |
| Type of contract |  |
| Workload |  |
| Wage |  |
| Responsibilities |  |
| Qualification |  |
| Number of persons |  |

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| **Implementation capacity:** |
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| Description of project implementation/monitoring scheme: |
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| **Financial capacity:** |
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| Assessment of project risks |
| **Risk description** | **Type of risk** (financial, implementation, risk of attainment and administration of results and monitoring indicators, administrative, other) | **Risk influence**(high, medium, low) | **Probability of seizing**(high, medium, low) | **Person responsible for risk prevention** (job title) | **Measures of risk prevention/mitigation** |
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| **The project's substantive connection with other submitted/implemented/currently being implemented projects:** |
| Granting authority |  |
| Role in the project |  |
| Project title |  |
| Project number |  |
| Project duration (*from-to*) |  |
| Project summary, main activities |  |
| Description of complementarity/demarcation |  |
| Project total costs (euro) |  |
| Source and type of funding (state/municipal budget, EU funds, other) |  |
| Is the funding considered as state aid? |  |
| Regulation (If the funding is considered as state aid) |  |

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| **ACTIVITIES** |

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| No. | **Project activity title** |
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| **Description of project activity** |
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| No. | **Subactivity title** *(if applicable)* |
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| **Description of project subactivity** |
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| **Output indicator**r.6.1.1.e r.6.1.1.f RCO 10  | Amount |  |
| Unit |  |
| **Result** | Amount |  |
| Unit |  |
| **Implementation schedule** | Quarter/-s of the year |  |
| **Linked budget positions** | (ID.) |  |
| **Partners Involved** | Name of the partner |  |
| **Horizontal principles** | Principle |  |
| Category |  |
| Activity |  |
| Description |  |
| Linked HP indicator (ID.)  |  |

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| **State Aid** |

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| Does the applicant receive state aid in project? |  |
| Does the applicant grant state aid, incl. *de minimis*, in project? |  |

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| **Project partners** |

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| Name of partner: |  |
| Number of registration/Tax-payer number: |  |
| Country: |  |
| Type of the Partner: |  |
| Legal address: | *Street, name of house, No./apartment No.* |
| *City* | *City* | *City* |
| *Postcode* |
| *E-mail* |
| *Website* |
| Contact information:  | *Name and surname of contact person* |
| *Position* |
| *Phone* |
| *E-mail* |
| Correspondence address *(to be filled, if different than legal address)* | *Street, name of house, No./apartment No.* |
| *City* | *City* | *City* |
| *Postcode* |
| Linked activities (No.) |  |
| Linked sub-activities (No.) (*if applicable*) |  |
| Notes |  |

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| **Project implementation schedule** |

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| The planned year and quarter of signing the contract |  |

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| Project acticity number | Year 2025 | Year 2026 | Year 2027 | Year 2028 | Year 2029 |
| 2. | 3. | 4. | 1. | 2. | 3. | 4. | 1. | 2. | 3. | 4. | 1. | 2. | 3. | 4. | 1. | 2. | 3. |
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| **Financing plan** |

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| **Source of funding** | **Amount** | **%** |
| Just Transition Fund funding |  |  |
| Eligible state budget funding |  |  |
| ***Public eligible costs*** |  |  |
| **Total eligible costs** |  |  |

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| **Project Budget Summary** |

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| **Code** | **Cost positions name\*** | **Type of costs (direct / indirect)**  | **Quantity**  | **Unit** | **No. of project activity** | **Costs** | **TOTAL** | **int.al.VAT** |
| **eligible** | **ineligible** |
| EUR | % |
| **1.** | **Project costs according to the flat rate** | **indirect** | **do not fill in** | **do not fill in** | **do not fill in** |  |  |  |  |  |
| 1.1. | Indirect costs (non-business project), which is equal to 15% of the 2.1. and 3.1.direct eligible costs | indirect | **do not fill in** | **do not fill in** | **do not fill in** |  |  |  |  |  |
| **2.** | **Project administrative staff costs** | **direct** |  |  |  |  |  |  |  |  |
| 2.1. | Project administrative staff costs (*cannot exceed 7% of the total eligible costs of the project*) | direct |  |  |  |  |  |  |  |  |
| 2.2. | Other project administrative staff costs | direct |  |  |  |  |  |  |  |  |
| 2.2.1. | Costs of purchasing or renting equipment for newly created workplaces, including office furniture and equipment, computer programs and licenses, equipment maintenance and repair costs for project administrative staff | direct |  |  |  |  |  |  |  |  |
| 2.2.2. | Domestic business and work trip expenses for project administrative staff | direct |  |  |  |  |  |  |  |  |
| 2.2.3. | Transport service costs for project administrative staff | direct |  |  |  |  |  |  |  |  |
| 2.2.4. | Other transport service costs (vehicle rental, purchase of transport services) for project administrative staff | direct |  |  |  |  |  |  |  |  |
| 2.2.5. | Foreign business trip expenses for the project manager | direct |  |  |  |  |  |  |  |  |
| **3.** | **Project implementation staff costs** | **direct** |  |  |  |  |  |  |  |  |
| 3.1. | Project implementation staff costs (remuneration costs for scientific staff, including the scientific director of the project) for the project submitter and cooperation partners(*must exceed 20% of the total funding of the measure*) | direct |  |  |  |  |  |  |  |  |
| 3.2. | Other project implementation staff costs | direct |  |  |  |  |  |  |  |  |
| 3.2.1. | Costs of purchasing or renting equipment for newly created workplaces, including office furniture and equipment, computer programs and licenses, equipment maintenance and repair costs for project implementation staff | direct |  |  |  |  |  |  |  |  |
| 3.2.2. | Domestic business trips and working trips of the project's scientific director and implementation staff | direct |  |  |  |  |  |  |  |  |
| 3.2.3. | Costs of foreign business trips for the project's scientific director and implementation staff | direct |  |  |  |  |  |  |  |  |
| 3.2.4. | Transportation costs for implementation staff | direct |  |  |  |  |  |  |  |  |
| 3.2.5. | Other costs of transport services (vehicle rental, purchase of transport services) for implementation staff | direct |  |  |  |  |  |  |  |  |
| **10.** | **Communication and visual identity costs** | **direct** |  |  |  |  |  |  |  |  |
| 10.1. | Communication and visual identity costs | direct |  |  |  |  |  |  |  |  |
| **13.** | **Other project implementation costs** | **direct** |  |  |  |  |  |  |  |  |
| 13.1. | Costs of purchasing and maintaining research infrastructure(*cannot exceed 25% of the total funding of the measure*) | direct |  |  |  |  |  |  |  |  |
| 13.1.1. | Cost of acquisition of tangible assets | direct |  |  |  |  |  |  |  |  |
| 13.1.1.1. | *Costs of purchasing or creating new technological equipment* | direct |  |  |  |  |  |  |  |  |
| 13.1.1.2. | *Depreciation costs of fixed assets purchased and available within the project and used for research* | direct |  |  |  |  |  |  |  |  |
| 13.1.1.3. | *Costs of creating or acquiring fixed assets used for research* | direct |  |  |  |  |  |  |  |  |
| 13.1.1.4. | *Rental fee* | direct |  |  |  |  |  |  |  |  |
| 13.1.1.5. | *Costs of purchasing and delivering inventory, laboratory equipment, instruments and materials necessary for the implementation of the project* | direct |   |   |   |  |  |   |   |  |
| 13.1.2. | Intangible assets – costs of acquiring licenses for technical knowledge, patents, technology rights or other intellectual property rights acquired from external sources | direct |   |   |   |  |  |   |   |  |
| 13.2. | Outsourcing costs | direct |   |   |   |  |  |   |   |  |
| 13.2.1. | Research outsourcing costs(*cannot exceed 10% of the total funding of the measure)* | direct |   |   |   |  |  |   |   |  |
| 13.2.2. | Costs of providing research | direct |   |   |   |  |  |   |   |  |
| 13.3. | Cost of goods and services | direct |   |   |   |  |  |   |   |  |
| 13.4. | Publishing costs | direct |   |   |   |  |  |   |   |  |
| 13.5. | Translation costs | direct |   |   |   |  |  |   |   |  |
| 13.6. | Costs of organizing and implementing events to inform the target group and the public | direct |   |   |   |  |  |   |   |  |
| 13.7. | Costs of protecting technology rights | direct |   |   |   |  |  |   |   |  |
| 13.8. | Costs of activities under the horizontal principle "Equality, inclusion, non-discrimination and respect for fundamental rights" | direct |   |   |   |  |  |   |   |  |
| **TOTAL** |  |  |  |  |  |  |   |   |  |
| \*Cost positions in accordance with the regulations of the Cabinet of Ministers on implementation of the measure  |

1. *COMMISSION REGULATION (EU) No 651/2014 of 17 June declaring certain categories of aid compatible with the internal market, by applying Articles 107 and 108 of the Agreement* [↑](#footnote-ref-1)